



This PowerPoint file is a supplement to the video presentation. Some of the educational content of this program is not available solely through the PowerPoint file. Participants should use all materials to enhance the value of this continuing education program.

Importance of Documentation



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This program, Importance of Documentation, by Renae Schumann, PhD, RN, CLNC, CNE, was taped at a live presentation.

Goals

- **Describe the importance of school nurse documentation**
- **Protecting your nursing license**
- **Communicating with other team members including other nurses, teachers, administrators, and parents**
- **Demonstrating achievement of outcomes**

Advocacy Websites

American Nurses Association (ANA)

www.nursingworld.org

Texas Nurses Association (TNA)

texasnurses.org

Warm Up - Perspective

Follow the speaker's directions and prepare to discuss your response

Warm Up - Perspective

- **Perspective is EVERYTHING**

1. Protecting the License

Remember perspective

- **You (the nurse) are the only one at your job who thinks like you**
- **Everyone else thinks like an educator or administrator**
- **They do not know what is required for you to keep your license, so they should not tell you what to do to keep it**

Examples from practice and academia

Protecting the Nursing License

- Differentiated Essential Competencies - developed by the Texas Board of Nursing (TBON) and nursing consultants to describe the expected competencies of LVN, AD/Diploma, BSN graduates
- Nurses are to remain competent in each area beyond graduation throughout their practice – latest of 2021
- Applies to all nurses, no matter what field or specialty
- The word “document” (meaning the act of, not a paper) appears 16 times; “documentation” 6 times, referring to care and recording of patient/population findings

Differentiated Essential Competencies of Graduates of Texas Nursing Programs of Graduates of Texas Nursing Programs

Ex: Provider of Patient Centered Care

Vocational Nurse	Diploma and Associate Degree	Baccalaureate Degree
Assist in determining the physical and mental health status needs and preferences Based on knowledge from Vocational school	Determine the physical and mental health status, needs, and preferences Based on knowledge from Diploma or Associate Degree	Determine the physical and mental health status, needs, and preferences Based on Baccalaureate Nursing study
Clinical Judgements and Behaviors	Clinical Judgements and Behaviors	Clinical Judgments and Behaviors
Report and document focused patient assessment data	a. Validate, report, and document comprehensive assessment data for patients and families.... b. Evaluate the use of safe complimentary health practice	a. Validate, report, and document comprehensive assessment data, including physical and mental health status and needs for patients, families, populations, communities... b. Evaluate evidence supporting traditional and complimentary health care practices....

Scope and Standards of Nursing Practice American Nurses Association (p114; 2021)

Standards of Practice describe a competent level of nursing practice demonstrated by the critical-thinking model known as the nursing process, which encompasses significant actions taken by RNs and forms the foundation of the nurse's decision making.

Scope and Standards of Nursing Practice American Nurses Association (p114; 2021)

Standards of Professional Nursing Practice are authoritative statements of the actions and behaviors that all RNs, regardless of role, population, specialty, and setting are expected to competently perform. Published standards may serve as evidence of the standard of practice, with the understanding that application of standards depends on context.

Scope and Standards of Practice

Accurate documentation required:

- **Assessment data; made accessible to the interprofessional team in a timely manner (p 76)**
- **Diagnoses, problems, strengths, and issues in a manner that facilitates the development of the expected outcomes and collaborative plan (p 78)**
- **Expected outcomes as measurable goals (p 79)**
- **The plan using standardized language or recognized terminology (p 81)**

Scope and Standards of Practice

Accurate documentation required:

- **Implementation and any modifications, including changes or omissions to identified plan (p 82); implementation of coordination of care (p 84)**
- **Results of evaluation (p 87)**

Documentation Methods

- **Electronic (Skyward, etc.) Drop down-menus plus area for narrative. Section for nursing/clinic. Similar to platforms used in colleges or hospitals.**
- **Paper, may have specific format such as PIE or SBAR or straight narrative without format.**
- **Whatever method is practiced at your school, the key is to document**

Case Study

- **Nurse at a high school was certified to assess drug activity through Drug Impairment and Behavior Recognition for Education Professionals (DIPREP)**
- **She recognized several positives in the assessment leading to clues that the student was impaired**
- **The case (and the nurse) went to court where the parents disputed the assessment findings saying the nurse “had it in for” the student**
- **Nurse’s documentation of the assessment along with thorough narrative documentation of other behaviors demonstrated the nurse’s accurate finding**

Communicating with Team Members

Remember perspective

You are the healthcare provider but there are rules

- Standard of Practice states documentation should be timely to share with other team members (p 76, Scope & Standards, ANA)**
- HIPAA and FERPA – what happens with your patients is nobody else's business, not even the central office**
- Maintain professional language and demeanor**
- Use abbreviations that are universal to your district - no new abbreviations that other nurses do not know**

Case Study

- Middle school nurse receives information for incoming fall class**
- Notices one child with chronic heart condition who was in elementary school in the same district**
- Nurse receives a folder of documentation for that child from the elementary school nurse**

Case Study

- **This documentation of a nurse visit was found in a student's record, "Stomachache, temp, back to class"**
- **No other documentation**

Demonstrating Outcome Achievement

Remember perspective

- **Not everyone knows what a school nurse does, so they may not understand how busy and difficult the job can be, or why schools need a nurse**
- **Documentation of activities, student numbers, trends in student symptoms lends credibility = possibility for increased help and funding**
- **You are the only one who thinks like a nurse, so documentation of nursing care and activities will be helpful when you approach administrators for resources**

Teachers face mental health challenges dealing with school shootings. Educators spoke with ABC News about their fears after the Uvalde massacre.

NURSES
MOST ETHICAL
MOST HONEST
MOST **ABUSED**

#EndNurseAbuse



Tips for Effective Documentation

Chart before you go to the next patient

Visual assessment while charting

Time management methods that have worked in the past

Always be professional, like being in the hospital

If charting on paper, make copies if necessary

Chart what you see, observe, not hearsay

Use same abbreviations as others in the district

Help others, but do not allow others to take advantage of you



Importance of Documentation

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